

ALPHABET

FEE AND COMMISSION TABLE

adopted by the Resolution of the Management Board of Alphabet Polska Fleet Management sp. z o.o. No. 3 dated 21 May 2025
which applies to agreements concluded as of 22 May 2025

AREA	ACTIVITY	FEE*
AGREEMENT	Drawing up a contract of assignment of rights and obligations arising from the agreement	2 000 zł
	Preparation of a certified copy of the agreement by a notary	500 zł + reimbursement of expenses incurred by Alphabet
VEHICLE	Activities related to the repossession of registration documents detained by the police	100 zł + reimbursement of fees incurred by Alphabet for transactions before the competent authority (total not more than 300 zł)
	Additional activities carried out in the communication department after registration of the vehicle (e.g. obtaining duplicates of lost, destroyed or stolen registration documents (registration certificates, license plates)	100 zł + reimbursement of fees incurred by Alphabet for transactions before the competent authority (total not more than 300 zł)
	Change of technical parameters of the vehicle as a result of actions performed by the Client	100 zł + reimbursement of fees incurred by Alphabet for transactions before the competent authority (total not more than 300 zł)
DOCUMENTS	Preparation of information about the user of the vehicle at the request of authorized authorities	50 zł
	Preparation of duplicate documents, confirmation with the original by Alphabet	30 zł
	Preparation of a certificate for travel abroad	20 zł
	Administrative activities related to the transfer of fees and other costs incurred by Alphabet related to the use of the vehicle	200 zł
	Duplicate invoices	Traditional mail: 20 zł e-invoice: 10 zł
DEBT COLLECTION	Preparation of an opinion on payment discipline of the Client	50 zł
	Activities related to the sending a payment request — not more often than at monthly intervals	50 zł
INSURANCE	Preparation of an authorization for a one-time collection of compensation from the insurer	100 zł
	Making a duplicate insurance policy confirmation	50 zł
	Green card	50 zł + reimbursement of expenses incurred by Alphabet (total not more than 200 zł)
	Verification of foreign policy for each year of its duration	200 zł
	Mandatory visual inspection of the vehicle before concluding an AC insurance policy, in case of switching from foreign insurance to Alphabet insurance	250 zł + reimbursement of expenses incurred by Alphabet (total not more than 500 zł)

* All the amounts listed above are net amounts, to which VAT must be added at the current rate, when the activity is subject to VAT.